Food Allergy Management Plan
Allergy Field Trip Questionnaire

This two-page form will be completed by the field trip organizer (or designee) and building nurse. The completed form shall be sent to parents at least two weeks prior to a field trip. Parents/Guardians should contact the field trip venue if they need additional information.

Field trip venue and address: La Sardine 111 North Carpenter, Chicago
Field trip date & approximate time: 10/18/18 at 12:15 pm
Contact person at venue: Susanne Poilevey
Contact information for venue/person in charge: _____
Nurse Attending: Yes ☐ No ☒
Staff member(s) responsible for the needs of allergic student(s): PATRIS

General Questions for Organizer:

1. How will snack/ lunches be stored on the bus ride to the field trip destination and how will the allergic child's snack/ lunch be separated from the others to avoid cross contamination? NA

2. How will lunches be distributed when it is time to eat? by wait at staff at resturant
3. How will phone communication be ensured in case of emergency emergency list with teacher

Questions for Organizer to ask Field Trip Venue:

Instructions for staff member: Please call and ask the questions below and record answers from the venue. The information collected is merely a start of communication among school, venue, and parents regarding field trip allergy information. Parents/Guardians will need to follow-up with venue with any additional questions/clarifications. We realize the venue may make unforeseen changes.

1. Will field trip venue staff be distributing any food or beverage of any type? resturant staff
No ☐ Yes ☒ (Explain/What food & drinks: Dodo a 3 course meal see attached)
2. Other than snack/lunch, will the children on the field trip be touching any type of food material at the venue?
No ☒ Yes ☐ (Explain: _____)
3. Is there any exhibit that contains food items that will be on display at field trip venue?
No ☒ Yes ☐ (Explain: _____)
4. Will children eat at the field trip venue? If yes, specifically where will this occur?
No ☐ Yes ☒ (Explain: at the resturant only)
5. Will a nut-free area be available?
No ☒ Yes ☐ (Explain: _____)
6. Are the tables where the children eat washed with soap and water? If not, will there be some kind of allergen barrier (ex. tablecloth) that can be used on the tables?
Yes ☒ No ☐ (Explain: tableclothes)

2 pages in total; please complete both pages

7. Does the venue have a facility that allows students to wash their hands before and after eating?

Yes ☒ No ☐ (Explain: bathroom available)

8. What is the name of the hospital nearest the venue Northwestern

Questions for Organizer to ask Building Nurse:

Field trip medications, authorizations and emergency care plans are always brought with staff member(s) responsible for students with medical conditions. Please confirm you have met with the nurse prior to the trip and obtained all necessary information, including health alert photo list, emergency and other medications, and health/504/action plans for all children with health conditions who will attend the trip.

Date met with nurse: 9-14-18 Organizer signature: Patris

Nurse signature: [illegible]

2 pages in total; please complete both pages

School Lunch Menu

Choice of:
French Onion Soup
or
Salade Maison

Choice of:
Grilled Steak Frites
or
Chicken Breast w/ Mashed Potatoes & Seasonal Vegetables
or
Salmon w/ Mashed Potatoes & Seasonal Vegetables
or
Vegetarian Pasta

Choice of:
Chocolate Mousse
or
Warm Apple Tart

La Sardine
111 N. Carpenter
Chicago, Illinois 60607
312-421-2800
Lasardine.com