



**Food Allergy Management Plan
Allergy Field Trip Questionnaire**

*****Please complete all 3 pages*****

This form will be completed by the field trip organizer or designee and building nurse. Parents/Guardians should contact the field trip venue if they need additional information. This needs to be completed and sent to parents no later than 2 weeks prior to field trip.

Field trip venue: Las Palmas

Field trip date & approximate time: October 17 (8:25-3)

Contact person at venue: Mario Lopez (manager)

Contact information for venue/person in charge: 630-963-9999

Nurse Attending: Yes No

Staff member(s) responsible for needs of allergic student(s): Mrs. Campbell

General Questions for Organizer: † † †

1. How will snack/ lunches be stored on the bus ride to the field trip destination and how will the allergic child's snack/ lunch be separated from the others?

N/A. All food will come from the restaurant. If a student wants to bring his own lunch,
he will carry it.



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2. How will phone communication be ensured in case of emergency?

All teachers have cell phones.

Questions for Organizer to ask Field Trip Venue:

Instructions for staff member: Please call and ask the questions below and record answers from the venue. The information collected is merely a start of communication among school, venue, and parents regarding allergies. Parents/Guardians will need to follow-up with venue with any additional questions/clarifications. We realize the venue may make unforeseen changes.

1. Will field trip venue staff be distributing any food or beverage of any type?

No Yes (Explain/What food & drinks: _____)

buffet lunch: cheese enchiladas, chicken flautas, mixed tacos, chicken

and cheese quesadillas, rice and beans.

On table: salsa and chips, pop and water

2. Other than snack/lunch, will the children on the field trip be touching any type of food material at the venue?

No Yes (Explain: _____)

3. Is there any exhibit that contains food items that will be on display at field trip venue?

No Yes (Explain: _____)



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4. Will children eat at the field trip venue? If yes, specifically where will this occur?

No Yes (Explain: _____)

Las Palmas dining room

5. Are the tables where the children eat washed with soap and water? If no, will there be a type of allergen barrier that can be used on the tables?

Yes No (Explain: _____)

Tables are washed and have tablecloths.

6. Does the venue have a facility that allows students to wash their hands before and after eating?

Yes No (Explain: _____)

7. What is the name of the hospital nearest the venue? _____

Good Samaritan

Questions for Organizer to ask Building Nurse:

On the field trip medications, authorizations and emergency care plans are always brought with staff member(s) responsible for students with medical conditions. Please confirm you have met with the nurse prior to the trip and obtained all necessary information, including health alert photo list, emergency and daily as needed medication, and health/504/action plans for all children with health conditions who will be in attendance.

Date met with nurse: 10/2/19 Organizer signature: Amanda Campbell

Nurse signature: S. Pyrz RN